

Meeting held on 4th June 2017 • Minutes of Meeting

Minutes of meeting held at The Swan and Castle, Oxford at 2pm on Sunday 4th June 2017.

Summary of Action Points

- **Alex** to delete the Facebook page

Present

Alex Homer (President), Lauren Forwood (Secretary), Kalina Naidoo (Treasurer), Molly Chell (IT Officer), Cathy Wormald (PR Officer), Helen Brown (Social Secretary)

Also in attendance

James, Lily

Apologies for absence

Bethan Hughes (Quibbler editor)

Minutes and matters arising

1. Minutes of previous meeting

The minutes of the previous meeting were unanimously approved.

2. Bank account

Kalina has been to HSBC, still waiting for confirmation of change of signatories.

3. Dr Groves

Alex noted that he was meeting with Dr Groves on Tuesday, and would invite Amy (as previous PR officer). Molly also to attend.

4. Standing orders

Alex proposed an amendment to the standing orders consisting of changes to position titles/the addition of non-serious alternative titles. Lauren seconded, the motion passed unanimously. James also voted for, despite not having a vote.

5. Bath's plans

Alex noted that he had contacted Bath. They are planning a possible visit to Oxford for a tour of film locations etc., for which we could join them.

General business

6. Upcoming events

a) Films

It was noted that neither Alex nor Lauren could make the 8th film. **Cathy to bring film.**

b) End of term meal

Various places were suggested (Zizzi, Café Rouge, Nandos, Atomic Burger). It was decided that the meal should be at Pizza express. **Cathy to book.**

7. Facebook page

It was noted that we had previously had a Facebook page which did not work as needed and was to be deleted, but had not been yet. Bethan suggested (prior to the meeting) that we should use it to promote events. Alex thought this may be too much effort to run, among other things, and it was agreed that the page should be deleted. **Alex to delete page.**

8. Yule Ball

Cathy noted that we have some committee positions filled now: Molly for secretary, James for budget manager ("Griphook of the ball" – James), Alex for webmaster/IT, Sam C for PR, Lauren for food and potentially drinks, Imogen for a small role (food, drink or security and insurance), and Sean may be interested in something. James suggested Bethan, and Cathy raised concerns for her workload. Alex noted that that is Bethan's decision. Cathy is to meet with her supervisor soon.

9. Any other business

Alex wants to know if we can have a Sims themed ball.

It was noted that Helen is to resign at the end of term as she is graduating. Thanks Helen! We will also need a 9th week meeting to appoint successor. James would like a sword and/or goblet.

There being no further business, the meeting was closed.