

## Meeting held on 18<sup>th</sup> May 2017 • Minutes of Meeting

Minutes of meeting held at The Swan and Castle, Oxford at 6:15pm on Thursday 18<sup>th</sup> May 2017.

### Summary of Action Points

- **Kalina** or **Alex** to check bank signatories
- **Alex** to amend and upload standing orders
- **Cathy** to organise end of term meal
- **Alex** to advertise Yule Ball positions
- **Alex** to uncover Bath's sinister plans
- **Alex** to write a letter
- **Alex** to send Cathy the Twitter access details

### Present

Alex Homer (President), Lauren Forwood (Secretary), Kalina Naidoo (Treasurer), Molly Chell (IT Officer), Bethan Hughes (Quibbler Editor), Cathy Wormald (PR Officer and Yule Ball coordinator)

### Apologies for absence

Helen Brown (Food & Drinks Rep)

### Minutes and matters arising

#### 1. Minutes of previous meeting

The minutes of the previous meeting were unanimously approved.

#### 2. Bank Account

Kalina noted that she has not yet checked if she is a signatory. **Action: Kalina or Alex to check.**

#### 3. Dr Groves

Alex has set up a meeting with Dr Groves for 7<sup>th</sup> week.

#### 4. Website

Molly noted that the website is up to date.

#### 5. Standing orders

To be put off until the next meeting. **Action: Alex to amend the standing orders and upload to the Wizengamot before the next meeting for approval.**

#### General business

#### 6. Upcoming events

It was noted that fanfiction nights and the film nights are fully organised.

**Action: Cathy to organise the end of term meal.**

#### 7. Yule Ball

Cathy noted that there was nothing new. **Action: Alex to advertise the Yule Ball committee positions.**

#### 8. Triwizard tournament

The president of the Harry Potter Society at Bath sent Alex an email asking if we would be interested in an event between three universities.

A poll of committee members revealed that four people pronounce Bath as /bæθ/, and two incorrectly as /bɑ:θ/. IPA provided by the President.

It was decided that if an event would go ahead we would only charge to cover costs as necessary, but there was some uncertainty as to whether an event would be feasible. It could be done if we were not involved in the planning. **Action: Alex to contact Bath for details about what they're planning...**

#### 9. Cast member talk

Molly noted that it had been agreed that we should contact the Phelps twins.

**Action: Alex to write a letter.**

#### 10. Any other business

Cathy noted that she needs twitter access. **Action: Alex to send Cathy the password.**

Alex proposed Brigitte's idea of an alumni mailing list, which is not the same as the existing mailing list. Alumni would receive details of big events e.g. the Yule Ball.

Alex requested that stash be a permanent matter arising until it has been received.

Cathy noted that she wants to meet the Phelps twins.

There being no further business, the meeting was closed.