

Meeting held on 7th May 2017 • Minutes of Meeting

Minutes of meeting held at The Swan and Castle, Castle Street, Oxford at 2pm on Sunday 7th May 2017.

Summary of Action Points

- **Kalina** or **Alex** to check if they are signatories on the bank
- **Helen** to send Molly a photo
- **Alex** to contact Dr Groves
- **Alex** to amend the standing orders
- **Alex** to make a new Google drive
- **Helen** or **Alex** to organise a crewdate
- **Cathy** to send the list of Yule Ball positions
- **Alex** to circulate the email from the journalist
- **Bethan** to try and book Merton

Present

Alex Homer (President), Lauren Forwood (Secretary), Kalina Naidoo (Treasurer), Molly Chell (IT Officer), Cathy Wormald (PR Officer), Bethan Hughes (Quibbler Editor)

Also in attendance

James, Shamaila

Apologies for absence

Helen Brown (Food & Drinks Rep)

Minutes and matters arising

I. Minutes of previous meeting

The minutes of the previous meeting were unanimously approved.

2. Bank Account

Kalina and Alex have taken the new mandate to the bank. **Action: Kalina or Alex to check if they have become signatories.**

3. Website

Molly noted that the website has been updated, with the exception of Helen's photo. **Action: Helen to send Molly a photo.**

4. Dr Groves

Action: Alex to contact Dr Groves.

5. Committee names/standing orders

Stupid committee names were proposed as follows:

- Head of office for owls (Cathy)
- Chief Warlock of the Wizengamot (Alex)
- Senior undersecretary to the Minister (Lauren)
- Keeper of treasure and galleons (Kalina)
- Head of the department of magical games and sports (James)

Action: Alex to collect everyone's new titles and edit the standing orders (including Food & Drinks Rep changing to Social Secretary)

General business

6. Society Google drive

Alex deleted our entire previous archive. **Action: Alex to make a new one.**

7. Upcoming events

a) Film nights

The film night for Harry Potter and the Chamber of Secrets had to be cancelled due to technical issues. **Action: poll do decide whether to cancel fanfic or miss a film night.**

b) Crewdate

It was noted that we still haven't organised a crewdate. **Action: Helen and/or Alex to organise a crewdate with Quidditch.**

8. Yule Ball

Progress on this has slowed as we need to find a committee first. **Action: Cathy to send a list of positions needed to the Wizengamot.**

9. Butterbeer & Banter format

Alex proposed a new idea for the next Butterbeer & Banter of getting people to propose controversial viewpoints and then defend. Other suggestions included picking topics rather than going to a vote.

10. Next committee meeting

Due to Alex's poor scheduling, the next committee meeting will be on Thursday of 4th week rather than Sunday of 5th.

11. Any other business

Alex noted that we got 'that email from that person'. A journalist contacted us about speaking at a Harry Potter literary conference. It was agreed that we should circulate this to the mailing list, and Bethan also suggested sending it to Dr Groves. **Action: Alex to circulate.**

It was suggested that we attempt to resolve the film night issues by booking Merton for Thursday of 4th (or 3rd) week. **Action: Bethan to try and book a room at Merton.**

There being no further business, the meeting was closed.