

Meeting held on 29th January 2017 • Minutes of Meeting

Minutes of meeting held at The Swan and Castle, Castle Street, Oxford at 2pm on Sunday 29th January 2017.

Summary of Action Points

- **Lauren** to contact Emma re Yule Ball account
- **Amy** to make Facebook page
- **Lily** to send Lauren details of OUQC crewdates
- **Molly** to update minutes page on the website
- **Alex, Sophie** and **Tom** to write quiz rounds as agreed in the previous meeting
- **Alex** to contact Alex M about The Weakest Link
- **Alex** to provide the latest standing orders and constitution so that...
- ... **Molly** can update the website with them

Present

Alex Homer (President), Lauren Forwood (Secretary), Kalina Naidoo (Treasurer), Lily Miles (Food & Drinks Rep/Yule Ball Coordinator), Molly Chell (IT Officer), Amy Chard (PR Officer).

Also in attendance

Cathy, Sophie, Sean

Minutes and matters arising

1. Minutes of previous meeting

The minutes of the previous meeting were unanimously approved.

2. Yule Ball account

Lauren noted that she had become a signatory on this account, and needed to transfer it to Kalina and Lily. **Action: Lauren to contact Emma and confirm.**

3. Society Bank account

It was noted that the form to make Alex and Kalina signatories had been signed and sent off, but identity would need to be confirmed.

4. Facebook page

Amy noted that she hadn't realised she needed to do this. **Action: Amy to make Facebook page to contact borderline hoverspeeds.**

5. Cast member talks

Molly noted that her and Amy had been deciding on how to approach cast members.

6. Thank you for Alec

It was noted that this had been bought, however he had not yet attended an event to receive it.

7. Venue issues

Alex noted that OUSU responded and have a meeting room that we are welcome to use, and that they are lobbying the university already and will bring it up at Clubs Committee.

8. Pronouns in the constitution

Alex noted that OUSU replied and will take it up with the clubs committee.

9. Crewdates

It was noted that Lily is to organise the OULES crewdate, but can no longer attend the OUQC crewdate. **Action: Lily to send Lauren details of the OUQC crewdate.**

10. Website (minutes page)

Alex noted that he only sent Molly the minutes archive last night. **Action: Molly to update minutes page with the minutes archive.**

11. OULES proposal

The crewdate at which the proposal will occur has not yet taken place. Kalina noted that it was about damn time.

General business

12. Wiped archive

Alex noted that he accidentally irreversibly wiped the archive while trying to fix how insecure it was. Nothing that is needed going forwards is lost, but archives are gone. Alex noted that he is in contact with Brigitte to try and retrieve documents from the previous committees.

13. Beating James up and taking his lunch money

Alex proposed that we do so. No one seconded the motion.

14. Advice to visiting students

It was noted that currently advice to visiting students is conflicting, as membership is not worth it for one term but events like crewdates, formals and meals usually require membership. It was suggested that termly membership should be introduced at a price of £5, available only to students visiting for one term.

15. Upcoming events

15a) Board games/casual games night

It was noted that we need paper, as Alex used the society paper. Anyone can bring board games for the event.

15b) OUQC Crewdate

It was noted that this has been sorted

15c) Waterstones Quiz

This is a non-society event that we shuffled our term card to accommodate.

15d) Game Show Quiz Night

It was noted that people should write rounds for this. **Action: Alex to write Blockbusters, Sophie to write The Chase, Tom to write Arithmancywang.** It was noted that Lily has/is already writing multiple rounds. **Action: Alex to follow up on The Weakest Link with Alex M.**

16. Standing Orders

It was noted that we didn't actually pass the most recent version of the standing orders at the previous meeting, which include the amendment that missing two successive meetings with no apologies from a committee member leads to an automatic motion of no confidence at the next meeting. Alex proposed the new Standing Orders, seconded by Lauren.

Result: the new standing orders were unanimously approved and henceforth adopted by the society.

Action: Alex to provide a copy of the Standing Orders (and Constitution if necessary), and Molly to upload up to date versions of both to the website.

17. Proxy votes at the AGM

It was noted that there is a difficulty with proxies being allowed for voting at the AGM, which includes elections for the new committee. Alex proposed the following solution: Proxies must be submitted in writing with the member's choice of vote, and do not get to vote in the case of nominations from the floor. Lauren seconded, and it was unanimously approved.

18. House points system

Lauren noted that we should really either make use of the house points system or get rid of it, as currently it isn't used. It was noted that this is partly because Butterbeer & Banter has become slow, and possibly it is time to start recycling old debates. Suggestions for the house point system include;

Sean suggested that each committee member have a certain number of points to give at their discretion at each event.

Kalina suggests that we don't say when giving house points, as it disrupts the flow, and instead announce them at the end. This would also allow for redistribution with Sean's system.

Several debate topics for B&B were also suggested.

19. The Triwizard Tournament

It was noted that we didn't know how we're scoring this, and decided to weight it only if house distributions at an event becomes too uneven, and that events should be scored out of 50 based on around five teams. Alex noted that it would be 'like an exam' and that 'some exams are fun'.

20. Any other business

Alex noted that Lauren missed any other business from the agenda.

Lily brought up the difficulty in finding a committee for the Yule Ball.

There being no further business, the meeting was closed.